28 March 2018

EXAMINATIONS CIRCULAR
NUMBER 8 OF 2018

DISTRIBUTION:
- Provincial Education Director – Ministry of Primary and Secondary Education,
- District Schools Inspectors – Ministry of Primary and Secondary Education,
- ZIMSEC Regional Managers,
- Headsof Secondary Schools.

O-Level Agriculture 4001 Practical Coursework Assessment Instructions for the 2018 Examinations

In light of the developments in continuous assessment, ZIMSEC wishes to inform centres that projects sent for continuous assessment should be submitted for marking during the August 2018 school holidays.

Please find enclosed with these instructions the Practical Assessment Guide and Course Assessment Form.

1 INSTRUCTIONS

1.1 Practical Project

All practical projects books for the year 2018 examinations should be submitted for marking to your ZIMSEC Regional Office.

NB.No sampling of books is allowed.

Teachers are expected to mark and record the marks on a marking scheme showing mark allocation. The marking guide should be placed at the last page of each candidate's project book.

The teacher should also record the candidate's final mark on the official mark sheet in the column **PRACTICAL PROJECT TEACHER.**

Leave the Examiner's column blank.
Any copied projects detected by the teacher and examiners shall be disqualified.

1.2 Practical Test [Psycho-Motor Skills]

Practical tests are not considered in the 2018 examinations.

1.3 Practical Books [Diaries]

Centres should submit a minimum of 25% of the candidates Practical Books. These should be of best, average and below average candidates. Practical books will be used by Examiners to track the practical activities carried out at the centre.

ALL DOCUMENTS MUST BE CLEARLY IDENTIFIED AS FOLLOWS:

Full name of candidate and candidate number,
Full name of centre and centre number,
Centre address,
Project title or practical book,
Period covered.

ALL DOCUMENTS MUST BE SECURELY PACKED IN A BOX WHICH IS CLEARLY ADDRESSED TO YOUR ZIMSEC REGIONAL OFFICE ON ONE SIDE AND NAME OF CENTRE ON THE OTHER SIDE. FORWARD THE PARCEL BY 6 AUGUST 2018 OR ON A DATE SPECIFIED BY YOUR ZIMSEC REGIONAL OFFICE.

NB. CANDIDATES WHOSE COURSEWORK IS RECEIVED AFTER THE DEADLINE WILL NOT GET RESULTS IN AGRICULTURE [4001].

E. Masiri (Mrs)



ACTING ASSISTANT DIRECTOR – TEST DEVELOPMENT, RESEARCH AND EVALUATION
ZIMBABWE SCHOOL EXAMINATIONS COUNCIL

/SK
C:\MYDOCUMENTS\EXAM CIRCULAR NO.8 OF 20178

MARKING CRITERIA

SCHOOL MARKING SCHEME

	Area	Marking Point	Marks Awarded	
1	TOPIC/PROBLEM	Topic to be specific, measureable, attainable realistic and time framed.	5	
2	OBJECTIVES	Three objectives: Specific, measurable, attainable, time framed, realistic.	10	
3	INTRODUCTION/ BACKGROUND	Should summarise: Where, when, what, how and why.	10	
4	METHODOLOGY/APPROACH/ EXPERIMENTAL DESIGN	How is it to be done? Diagrams, graphs, measurements, explanations, visits and interviews. Use of questionnaires, recording of data. Instruments, explanations (Authenticity).	10	
5	LITERATURE REVIEW	• Relevant sources 2 x 1; • Relevant information 2 x 1;	4	
6	DATA COLLECTION	Dates, figures. Tables of results and observations, reference to objectives set. (This is the core of the project).	18	
7	EVIDENCE OF PRACTICAL WORK	Use of language. Data collected.	4	
8	PRESENTATION OF REPORT/LAYOUT	Logic/sequence, neatness.	4	
9	ILLUSTRATION OF REPORT/LAYOUT& SAMPLES	Relevant material Quality.	5	
10	DATA ANALYSIS/ INTERPRETATION	Charts/graphs/histograms/comments. Refer to objectives.	15	
11	SUMMARY/CONCLUSION	• Related to objectives • Answers objectives • Failures explained	5	
12	RECOMMENDATIONS	Comments related to project findings.	5	
13	ACKNOWLEDGEMENTS	Vote of thanks to people who assisted.	3	

14	REFERENCE/BIBLIOGRAPHY	List of books consulted • Authors and Publishers.	2	
		TOTAL	**100**	

NOTE: Place/stick the scheme at the back of each project book.

/SK
C:\MYDOCUMENTS\EXAM CIRCULAR NO. 8 OF 2018

ZIMBABWE SCHOOL EXAMINATIONS COUNCIL

AGRICULUTRE 4001
SUMMARY COURSEWORK
ZGCE O-LEVEL NOVEMBER 2018

The last column is for the use by the Moderator

Centre Number							**Centre Name**		
Candidate number in numerical order	**Candidate name in full**						**Practical Project**		
							Teacher	**Examiner**	
							Raw 100	**Raw 100**	**Wt 30**